

Continuous Enrollment FAQs



What is Continuous Enrollment?

Continuous Enrollment (CE) is a common-sense approach to enrollment which is followed by almost all colleges and is being adopted by many private schools nation-wide. Rather than an opt-IN annual re-enrollment process, Continuous Enrollment is an opt-OUT process.

In other words, once enrolled, if you're returning to Foundation Christian Academy, you'll never have to worry about the re-enrollment process again.

How do families maintain their enrollment?

Your account will be automatically drafted each January to renew the CE Agreement.

FCA will not charge families tuition in January to assist with family budgeting.

How can I find out what the tuition & fees will be for the upcoming school year?

Tuition and fees for the following school year will be emailed to you and posted on our website each year in January.

How do new families become a part of continuous enrollment?

As part of the registration process, new families will complete an application. Once accepted, they will sign the CE agreement.

My child is in Before and/or After Care. How does that affect continuous enrollment?

Because participation in those programs varies from year to year depending upon a family's needs, registration for them is treated separately and does not affect continuous enrollment.

Tuition & Continuous Enrollment

I am enrolling a new sibling of a current student. What do I need to do?

Enrolling a sibling of a current student is similar to enrolling a new student. The application process is online.

- Login to your FACTS Family Portal account
- Select “Apply/Enroll” to start a new application

Our family is definitely staying at FCA! What do we need to do?

Great! Under the CE agreement, your child will be automatically re-enrolled for the next school year each January.

What is the continuous enrollment fee?

The continuous enrollment fee is a financial commitment for currently enrolled families. The payment indicates your family’s commitment to having your children enrolled at Foundation Christian for the next school year.

What tuition payment plans does Foundation Christian offer under continuous enrollment?

All families are on one of three payment plans:

Annual Payment Plan – A single tuition payment is paid in full on or before July 1. Under this payment plan a 5% discount will be applied to the balance.

Semester Payment Plan – Two equal tuition payments are due July 1 and December 1. Under this payment plan a 2% discount is applied.

Monthly Payment Plan – Ten equal tuition payments are due on the first of July, August, September, October, November, December, February, March, April, and May. (skipping January and June)

How is the continuous enrollment fee collected?

The fee is automatically drafted from your preferred account.



Is the continuous enrollment fee refundable?

The annual fee is non-refundable and non-transferable. Exceptions may include:

- In the event of an unplanned move 30 miles or more
- In the event, FCA terminates the enrollment agreement for the upcoming school year
- In the event of a hardship (requires Board of Trustees approval)

What if I am behind in my account?

All accounts must be current in order to keep your continuous enrollment status active.

What will the tuition be next year?

Tuition rates will be emailed and also posted in January for the following year on our website under “Admissions”, then pull down to “Tuition and Fees”



Opting Out of Continuous Enrollment

What if our family is not returning or unsure if we can return to FCA next year?

While we pray that 100% of our families plan to return for another year, we are also aware that situations can change. You will be given an opportunity to cancel your CE agreement during the CE opt-out period.

If you wish to terminate the CE agreement, you must submit the opt-out form in January. Your student will not be re-enrolled. Your student's seat will be released and no longer guaranteed for the upcoming school year.

What is the penalty if I withdraw my student after the CE opt-out period?

Per the terms of the CE agreement, you will incur a student withdrawal fee equivalent to one month's tuition payment for the early termination of the Continuous Enrollment contract.

What if I opt out of my CE contract and then decide later I want my student to return to FCA?

If your family decides to return after opting out of the CE contract, you would reapply as a new student and your application will be considered along with other new families. Students will be accepted based upon available openings in the grade or, deferred/waitlisted with other new students. All new student fees are applicable.



Questions?

What if I need more information regarding admissions, continuous enrollment, or financial matters?

We are happy to answer your questions!

For admissions, continuous enrollment, and re-enrollment questions, please contact Kim McNeely in the Admissions Office at 813-654-2969, ext. 114 or email at kmcneely@foundationchristianacademy.org

For questions regarding school choice scholarships or payment plans, please contact Donna Bucker in the Business Office at 813-654-2969, ext. 111 or email at dbuckner@foundationchristianacademy.org

